**Assembly Hall A/V Help Guide**

**Connectivity**

1. To access TV functionality “Tap” screen.
2. Enter 4 digit access code given to you upon renting Assembly Hall.
3. Tap the tab at the top of the screen it will pull down a selection of Audio/TVs
4. Select “Front Left TV”
5. Select “Watch”

-Options for Roku or HDMI will appear

 -If you wish to use Airplay via Apple Products select Roku

 - If directly connecting a laptop via HDMI cord located at the front of the Assembly Hall, then select HDMI input.

1. Once your selection is made repeat step 3 for Front Right TV and Rear TV displays

**Airplay**

To connect wirelessly to the TVs via airplay simply connect your device to the network via WiFi.

 Network: Assembly Hall Control 4

 Password: Si098456

 Once connected select airplay or screen mirroring (named Roku Ultra) on your device and follow the prompts on the TV screen. It will ask for a code, the code will appear on the TV screen.

**Audio**

 -Tap the tab at the top of the Control 4 screen

 -Select Assembly Hall Audio

 - Select “Listen”

 -Select which input you plan to use

 -Roku (Airplay)

 -HDMI (direct connection)

**Microphone**

 Press Power button on microphone, unit will turn on and is automatically ready for use.